

IFC/PHA Tailgate Contract: Fall 2023

The Interfraternity Council (IFC) and the Panhellenic Association (PHA) provide the opportunity for tailgating on the University of Maryland campus before home football games. In order to host a tailgating event with the IFC and PHA community, each participating chapter must read, understand, and agree to obey the following regulations set forth by the IFC, PHA, Department of Fraternity and Sorority Life (DFSL), and the University of Maryland (UMD).

These requirements are in place to ensure a safe and enjoyable environment for all students, alumni, and guests entering the tailgating space. Each chapter assumes the privilege and responsibility for success in such opportunities, as well as the consequences for noncompliance.

The Department of Public Safety differentiates between a "tailgate" and a "party." If a tailgate begins to look like a party, it will be disbanded and attendees will be removed from the space. UMPD alcohol enforcement efforts at the games will continue to locate and identify these parties and hold individuals and/or entities accountable for illegal activities. A party has some of the following characteristics: common containers (such as kegs, party balls, large containers of mixed drinks, beer tubs, or trash cans of beer), excessively loud music, drinking games, underage drinkers, a lack of food, excessive quantities of alcohol, binge drinking, and mobs of people.

Great games start with good sportsmanship, and good sportsmanship starts in the tailgating location. UMCP wants to provide a safe and family friendly environment for all game attendees. Please follow these guidelines on game days.

1. Plan ahead. Pack food, water, and other non-alcoholic beverages to enjoy prior to the game. Focus on camaraderie and share your Terp spirit with family and friends.
2. Use only the space allocated to you in order to allow emergency vehicles to pass as needed.
3. Know the stadium restrictions, and don't bring items to the gates that aren't allowed. Prohibited items include alcohol, weapons, food, strollers, large bags, and umbrellas.
 - a. According to the university clear bag policy, fans will only be able to carry the following style and size bag into the stadium all of which are subject to search:
 - i. Bags that are clear plastic, vinyl, or PVC and do not exceed 12" x 6" x 12"
 - ii. One-gallon clear plastic freezer bag (Ziploc bag or similar)
 - iii. Small clutch bags, measuring 4.5" x 6.5" with or without a handle or strap
 - iv. All other bags will not be permitted. A list of prohibited bags includes, but is not limited to:
 1. Purses, backpacks, drawstring bags that are not clear, briefcases, coolers, fanny packs, luggage, computer bags, camera bags, binocular cases and diaper bags.
4. Get to the game early and enjoy seeing the band march in, and check out the stadium amenities to avoid a last minute rush at the gate.

IFC PHA Tailgate Attendance Policies

1. All attendees of the tailgate are expected to have a University of Maryland Student ID. If a guest is not a student at the University of Maryland, a state-issued ID is required.
2. Chapters will be given enough wristbands for their membership size.
 - a. Chapters will be allowed to request guest wristbands prior to the start of the season. The total number of guest wristbands for the event will be the difference between the fire capacity of the space and the total membership of IFC and PHA. Guest wristbands will be distributed among requesting chapters proportionally to each chapter size.
 - b. Wristbands will have chapter letters designated on them.
3. It is the responsibility of each chapter to identify/wristband all members and guests with the understanding that all guests are the responsibility of the chapter. This must be done prior to admittance to the tailgating space. Chapters are responsible for all attendees wearing wristbands with their chapter's name.
4. The IFC and PHA tailgating area is strictly for the use of current members, alumni and/or guests of approved chapters.
5. **No other IFC or PHA sanctioned chapter tailgates or events may occur on game days.**
 - a. **If a chapter hosts an event or tailgate on game days, a fine of \$500 will be issued and the chapter will be placed on SOMO for 2-6 weeks.**
6. Individuals who obtain fake wristbands will not be allowed into the tailgate space. Students found to be in possession of fake wristbands will have their name and UID recorded, may receive follow up with the Office of Student Conduct, and their chapter may face sanctions from the joint IFC/PHA Judicial Board.

Alcohol & Other Drug Usage Rules and Expectations

1. The tailgate is strictly a BYO event in which individuals who choose to bring their own alcoholic beverages, limited only to beer and wine products, are solely responsible for their disposition and individually assume all liability associated with their choice.
2. Allowed drinks include:
 - a. Beer/hard seltzers in non-glass containers, no higher than 12% ABV and no larger than 12 oz (no more than 8 per person).
 - i. This applies to all alcoholic seltzers including, but not limited to, Truly, Whiteclaw, and Natural Light seltzer brands.
 - b. Non-glass containers of wine no higher than 12% ABV and no larger than 8 oz (no more than 4 per person).
 - c. Other drinks in non-glass containers with no higher than 8% ABV and no larger than 12 oz such as hard kombucha, limearitas, etc. (no more than four per person).
3. Illegal possession, consumption, or distribution of alcohol will not be permitted
 - a. **Remember: All federal, state and local laws apply.**
 - b. **Underage drinking is against federal and state laws.**
4. Hard alcohol (defined as beverages with over 15% ABV) is not permitted.

5. Attendees can either bring both beer and seltzer OR wine into the event, as long as the number of drinks and ABV percentage still follows the rules mentioned above.
6. Individuals are responsible for and expected to follow all federal, state, and local laws, as well as campus and national chapter policies.
7. At no time should any chapter purchase, transport, or distribute alcoholic beverages. These guidelines are in accordance with our Alcohol Management and Social Events Monitoring Policies (SEM and each chapter's national policies). Chapters may not organize to provide alcohol for each of their members to bring in individually.
8. Individuals will not be permitted to enter with unsealed alcoholic beverages.
9. It is not the responsibility of the IFC and PHA to control or regulate alcoholic beverage consumption. While the IFC, PHA, and each chapter will monitor consumption for the safety of all parties involved, similar to the protective role of the police, public safety, and CSC, each person consuming alcohol must follow guidelines set herein (alcoholic beverages per person limit, must be 21+ to consume, no communal alcohol, no drinking games, etc.).
10. Visibility of alcohol should be kept to a minimum.
 - a. Coolers should be located and monitored within each chapter's designated area. Trash cans cannot serve as coolers.
 - b. Coolers can only be brought in during the setup window and picked up at the designated time after the event. Any coolers not picked up will be discarded.
11. The use of common containers, such as kegs, party balls, large containers of drinks, beer tubs, and trash cans of beer is strictly prohibited.
12. Responsible drinking habits should be practiced individually and must be encouraged among organizations for the wellbeing of your chapter.
 - a. All national chapter policies apply.
 - b. Drinking games will not be permitted.
 - c. Absolutely no communal source of alcohol (i.e. no kegs, Gatorade coolers, punch bowls, etc. are permitted)
13. No glass of any kind will be permitted in the tailgating area and will be confiscated.
14. Smoking of any kind is not allowed in the tailgating space. This includes cigarettes and any type of e-cigarettes or vapes, such as juuls and disposables.
15. The possession and/or distribution of hard alcohol or drugs of any kind is strictly prohibited. Possession, use, consumption, or distribution of illegal drugs will not be permitted under any circumstances and will be reported to the proper authorities.
 - a. A follow up with the Office of Student Conduct or the IFC/PHA Judicial Board will be sanctioned if any chapter is caught with prohibited items.

Behavior Policies

1. The leadership of each chapter has the responsibility to regulate members' conduct in a way that upholds both the University of Maryland's core values and the expectations set forth in the PHA Bylaws and the IFC constitution.
 - a. Even though the state policy has changed surrounding the use of marijuana, federal policy has not changed, and the University of Maryland is still a smoke-free campus.

- b. Effective July 1, 2023, State law will permit the personal possession and use of cannabis under certain circumstances for those over the age of 21. However, as required by federal law, University policy on cannabis will not change. Notably, the possession and use of cannabis remains prohibited on University premises or at University-sponsored activities.
2. Chapter members must respect the requests of any of the tailgate staff.
3. The following actions are strictly prohibited and the price or consequence in parentheses corresponds to the fine given for each offense:
 - a. Public urination (\$100)
 - b. Smoking (\$100)
 - c. Vaping (\$100)
 - d. Hopping/climbing the fence (\$100)
 - e. Littering in or around tailgating areas (\$50)
 - f. Activities/games that encourage binge drinking (2-6 weeks of SOMO¹)
 - g. Any signs of hazing (loss of tailgate privileges; immediate referral to DFSL/OSC)
 - h. Public drunkenness (1-4 weeks of SOMO)
 - i. Throwing beer cans or other items (\$50)
 - j. Intentionally pouring alcohol onto the ground (\$50)
 - k. Inappropriate language, aggressive behavior, conduct not becoming of a fraternity or sorority member, or Maryland student (up to the discretion of the joint Judicial Board)
4. Restricted behaviors are not limited to the policies stated above; the Student Code of Conduct, DFSL, IFC and PHA policies, and all federal, state, and local laws also apply.

IFC/PHA Tailgate Judicial Policy

The IFC/PHA Judicial Board will hear all cases regarding infractions that occur at the on-campus tailgate. Any violations that the IFC and PHA consider outside the scope of the Judicial Board will be referred to the Office of Student Conduct (OSC).

This judicial policy is an extension of the Alcohol Management and Social Event Monitoring Policy (SEM). Infractions not specifically addressed in the tailgating policy documents that overlap with the Alcohol Management and Social Event Monitoring Policy infractions may be treated as similar violations of the aforementioned policy. Please refer to both the Alcohol Management and Social Event Monitoring Policy and the IFC/PHA Social Judicial Policy to ensure these rules are fully understood and complied with. The Tailgate Committee reserves the right to send chapters for follow up with the IFC/PHA Judicial Board if behavioral issues arise not explicitly stated in the tailgate contract.

¹ The judicial board shall use their discretion in determining sanctions. For more information on how the range of sanctions is determined, please refer to the IFC/PHA Social Judicial Policy, Appendix I.

Fines and Sanctions

The following minor infractions will all carry automatic fines and sanctions. Other infractions may be referred to the joint IFC/PHA Judicial Board by any member of the tailgate staff.

1. Upon the first offense of any of the following infractions, offenders will be asked to leave the event, and the chapter will be fined (\$100).
 - i. Public urination
 - ii. Smoking in any form, including vaping
 - iii. Hopping or climbing the fence
2. If a second violation of the above behavior issues occurs, the chapter will lose guest privileges for future tailgates.
3. If a third offense occurs, the chapter will lose all tailgate privileges. If a chapter is not allowed to bring in guests according to its Headquarters, the fines will double on their second offense. A fine will be awarded for each type of offense that occurs during the event. (Ex: If a chapter has members removed for public urination, and later in the event, additional members are removed for smoking, the chapter will be fined \$200).
4. Chapters who have members removed from the event for having alcoholic beverages not permitted in the tailgate contract (such as water bottles, glass bottles, hard liquor, etc.) will pay a \$50 fine per member removed.
5. If a chapter's risk manager or point of contact for tailgates is not present for the pre-tailgate meeting on game day, the chapter will face a \$100 fine. If the issue occurs again, the chapter will be sent to the IFC/PHA Judicial Board.
6. Chapters will be fined \$30 per unreturned pinny.
7. Chapters will be fined \$50 for not disposing of trash appropriately, or for not fully cleaning up their chapter's assigned space.
8. If a chapter fails to attend their designated setup or cleanup date, they will be assessed a fine of \$500 and face penalties based on the discretion of the judiciary body of either:
 - a. Setup and cleanup of future IFC/PHA tailgates
 - b. Reduction of guest wristbands
 - c. Tailgate privileges revoked completely

Event Logistics

Staffing

- The IFC and PHA executive board will be present during all hours of the tailgate to provide assistance to chapters if any issues arise. One additional member from the Tailgate Committee will also be available. All staff will be identified with staff lanyards.
 - One member of the Tailgate Committee will be available in the center of the field at all times to help with any issues that may arise.
- There will also be **at least** two representatives from each chapter serving as chapter risk managers.
 - Each designated risk manager will be clearly identifiable (wearing the risk pinny).
- Each chapter's point of contact for tailgates is expected to be present at every tailgate.

- Designated members must provide contact information to the tailgate directors at least three days prior to game day. This contact list will be distributed to appropriate staff.
- Members of the Tailgate Committee may remove attendees from the event due to behavioral issues.

Timing

- Setup times will change on a game-to-game basis given the kickoff time. This time will be announced at the pre-tailgate meeting each week by the Tailgate Committee.
- All items will be available for pick up **at the end of the tailgate**. Any items not picked up at the end of the tailgate will be thrown away.
- The risk management meeting with designated chapter points of contact, the Tailgate Directors, a UMPD representative, a DFSL representative, and a CSC representative will occur 45 minutes before the start of the tailgate.
- The tailgate will end 20 minutes before kick off; attendees will be notified by announcements from the Tailgate Committee.

Setup and Cleanup - Chapter Specific Spaces

The University of Maryland is allowing the IFC and PHA to use a location on-campus under the expectation that it will remain in the condition in which it was given to us. The University utilizes this field regularly and any left over trash is a potential hazard. Cleanup will be taken very seriously.

- Participants will be permitted to drop off larger tailgate supplies **only** during the setup time that starts 45 minutes before the tailgate. Each chapter will be provided with one parking pass for a designated parking lot.
- Once the tailgate has opened up to all guests, the only items that will be allowed into the event are personal drinks or food.
 - Permissible large items include tents, foldable tables, coolers, flags, lawn games, etc.
 - No grills will be permitted.
- Attendees will not be allowed to bring in or remove large items or coolers during the event. Items left on site after the pick up time frame will be discarded (see the section on timing for drop off and pick up details).
- Chapters are required to bring and provide food for members and guests. Chapters are responsible for removing the trash brought in by their members.
- **Each chapter will also be required to help cleanup with the Tailgate Committee (trash cans, trash, recycling etc.).**
 - In order to meet these requirements there must be a minimum of 2 active members (points of contact for that game) assisting in the cleanup immediately following the tailgate each week. This is to ensure a thorough cleanup of the facility in a timely manner.
 - Failure to attend will result in consequences for the chapter (defined in the Tailgate Judicial Policy).

- Each chapter must clear all trash from their designated tailgating area before leaving for the game (i.e. cans, papers, trash bags, food, cardboard, etc.) or have members stay behind to clean. All trash must be disposed of in a designated dumpster. It is forbidden to transfer trash of any kind to another chapter area.
- **Each chapter will make every effort to separate cans from trash.** Recycling will be collected separately.

Setup and Cleanup - Entire Field Space

- Over the course of the tailgate season, each IFC and PHA chapter will be required to sign up to help with the set-up or clean-up of ONE tailgate.
- The number of chapters required to be in attendance to help the Executive Boards of both councils will be determined by dividing the total number of participating chapters for a given council by the number of tailgates for that given year.
 - All chapters, of IFC and PHA, will participate in either set-up or clean-up. Allocation of the remaining chapters, for additional assistance, is up to the discretion of the Tailgate Committee based on gameday needs.
- The chapters will provide their first, second, and third choices by August 23, 2023. Priority of selection will be based on:
 - GPA from the previous spring semester
- **The Tailgate Committee will then assign chapters to a specific tailgate date according to their choices outlined and submitted to the PHA VP of Risk Management or IFC VP of External Affairs.**
- A chapter must send a minimum of 5% of their members to aid in their designated set-up/clean-up. If 5% of a chapter falls under 2 people, they must send a minimum of 2 members. Members will be assisting the Tailgate Committee.
- If a chapter fails to attend their designated date, they will be assessed a fine of \$500 and face penalties based on the discretion of the judiciary body of either:
 - Set-up and clean-up of future IFC/PHA tailgates
 - Reduction of guest wristbands
 - Tailgate Privileges revoked completely
- Chapter members (the 5% set-up crew) must arrive 45 minutes prior to the start of the tailgate to help with the set-up of the tailgate and follow instructions from organizers. Duties are as follows:
 - Barrier set-up
 - Waters delivered to each tent area
 - Trash and recycling bins delivered to each tent area
- The clean-up crew must remain **immediately after the tailgate concludes**, no exceptions. Duties are as follows:
 - Sweep the field
 - Trash and recycling bins collected from each tent area
 - Collect and organize barriers
- *Both set-up and clean-up crews must sign in and sign out with the PHA VP of Risk Management or IFC VP of External Affairs.*
- All chapters participating will be informed at each week's tailgate meeting on the respective times to arrive for set-up and expected tailgate end time for clean-up.

- Chapter members will be dismissed to leave once the field is cleaned up to the satisfaction of the IFC/PHA boards and DFSL staff to ensure that we are leaving the field in the conditions agreed upon with the University of Maryland. If the chapter leaves early or does not arrive with the specified number of members, it will be subject to the same punishments above. Only the Tailgate Committee has final say on whether a chapter has satisfied the requirements for its set-up and clean-up duties.

Risk Management

- Each risk manager/point of contact must check in before the tailgate at the pre-tailgate meeting 45 minutes before the tailgate begins in order to receive their risk management pinny. They must also check out at the end of the tailgate with a member of the Tailgate Committee to ensure that each chapter's space is clean, and return shirts/badges.
 - Upon receiving the risk manager pinny, student IDs will be collected by a member of the Tailgate Committee. IDs will be returned during checkout.
 - There will be fines for not returning the risk management attire and not cleaning a chapter's respective space.

Damage Policies

As in previous years, destructive behavior will not be tolerated at the IFC/PHA Tailgate. Any damage caused to the facilities will result in the following:

- Individual chapters will be found at fault for all damage and destruction caused by members, alumni, or guests of that organization.
 - This fault may result in an incident report being filed with IFC/PHA Judicial Board and/or the Office of Student Conduct
- Students can be held responsible for damage outside of the common tailgating area.

Evacuation Procedures

- Evacuation procedures will be discussed with risk managers prior to the start of the tailgate.
- Evacuation could occur because of the following: inclement weather, threats, anything that threatens the safety of members or guests, and any other reason designated by the Department of Public Safety and UMPD.
- The IFC and the PHA retain the right to cancel or end the tailgate.

Acknowledgment of IFC/PHA Tailgate 2023 Policy

By signing this document, _____
(fraternity/sorority name), acknowledges the chapter's full understanding of the tailgate expectations and policies and takes responsibility for the chapter's compliance of the tailgating guidelines/policies outlined above for the Fall 2023 football season.

The signers are not individually responsible for infractions (unless they are the person breaking the rules); *the signers are responsible for ensuring the chapter reads, understands, and abides by the outlined rules and guidelines.* Chapters and individuals may be held accountable for individual and group actions.

Fraternity/Sorority President

_____ (print) _____ (sign) _____ (date)

Fraternity/Sorority Tailgate Chair

If your chapter has more than one tailgate chair, they all must print, sign, and date the document, as well

_____ (print) _____ (sign) _____ (date)

_____ (print) _____ (sign) _____ (date)

_____ (print) _____ (sign) _____ (date)

Fraternity/Sorority Risk Manager

_____ (print) _____ (sign) _____ (date)